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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **ENTRY INFORMATION** |

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| **Project Details** | Project Name |  | |
| School Name (if different) |  | |
| Project Address |  | |
| City and Postcode |  | |
| State |  | |
| Category of Entry. Please select one. | | |
| * **1. New Construction: Entire New School** (must have been occupied in the last 3 years) * **2. New Construction: Major Facility** (must have been occupied in the last 3 years) * **3. Renovation/Modernisation / Over $2m** (must have been occupied in the last 3 years) * **4. Renovation/Modernisation / Under $2m** (must have been occupied in the last 3 years * **5. An Education Initiative, a Design Solution for an Innovative Program** * **6. Landscaping / Outdoor Learning Area** (Designed to showcase outdoor learning environments targeted to improving educational outcomes) | | |
| **Applicant Details** | **Company / Firm /Authority** |  | |
| Contact Person | *Note: All correspondence regarding this submission will be sent only to this contact person.* | |
| Address |  | |
| City |  | |
| State and Postcode |  | |
| e-mail |  | |
| Phone |  | |
| **Project Team** | (*Include all firms and all collaborators who, in the event that the entry receives an award, should be acknowledged on the award certificate*) | | |
| Name | | Architect Planner Construction Manager Other |
| Name | | Architect Planner Construction Manager Other |
| **SubConsultants** | Name | | Responsibility (construction firms, engineers, landscape etc) |
| Name | | Responsibility (construction firms, engineers, landscape etc) |
| Name | | Responsibility (construction firms, engineers, landscape etc) |
| Name | | Responsibility (construction firms, engineers, landscape etc) |

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **PROJECT DETAILS** |

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| School Name |  |
| School Address |  |
| City and Postcode |  |
| State |  |
| School Phone |  |
| Principal |  |
| Type of School | Pre-Primary Primary  Secondary  Specialist Tertiary Other |
| Year Levels |  |
| **Project Description** |  |
| Occupancy Date |  |
| Capacity (Student LTE) |  |
| Site Size (hectares) |  |
| Gross Area (Sq.m) |  |
| **Project Budget** | $ |
| Building Cost | $ |
| Fittings/Special Equipment | $ |
| External Services | Site Works | $ |
| Landscaping | $ |
| Security | $ |
| Loose Furniture/Equipment | $ |
| Computers | $ |
| **Total Project Cost** | $ |

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **PROJECT TIMELINE** |

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| The following is offered as a guideline. Add other relevant milestones as required. | |
| **ACTIVITY** | **DATE** |
| Project Initiated |  |
| Education Specification |  |
| Master Plan Completed |  |
| Schematic Design Completed |  |
| Design Development Completed |  |
| Construction Documents Completed |  |
| Construction Started |  |
| Tender Acceptance |  |
| Construction Completed |  |
| Occupancy |  |
| Post Occupancy Evaluation |  |

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **PROJECT PLANNING PROCESS** | |
| This section should address how the **design response** related to the areas of the community, the learning environment, the physical environment and the planning process.  NOT TO EXCEED 600 WORDS IN TOTAL | | |
| **COMMUNITY :(** Engagement with the education community for the facility & the broader community) | | |
| **LEARNING ENVIRONMENT**: | | |
| **PHYSICAL ENVIRONMENT:** | | |
| **PLANNING PROCESS: Ensure that a concise description of the planning process is encapsulated with a demonstration by providing a brief record below** | | |
| **ADDITIONAL PROJECT PLANNING ACTIVITIES** | | |
| **ACTIVITY** | | **DATE** |
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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **APPLICANT PROJECT NARRATIVE** |

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| Please provide a narrative description and definition of the project from the Applicant that highlights exceptional features (for example, energy-rating and sustainability and accomplishments); discusses specific challenges presented, how those challenges were met; and any other points of significance regarding the project. Include relevant comments if a Post –occupancy study has been completed. Please refer to the assessment criteria and ensure that your narrative addresses the criteria.  NOT TO EXCEED 500 WORDS TOTAL |
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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **SCHOOL NARRATIVE** |

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| Please provide a statement from the School (Principal, School Council, Science coordinator etc) as to how the project has met their specific requirements and needs, how this was translated into the Education Specification and has the outcome met expectations; discusses specific challenges presented, how those challenges were met; and any other points of significance regarding the project.  Please Note; This is to be a signed statement from the Principal or person in charge of the Facility, on Letterhead.  NOT TO EXCEED 500 WORDS TOTAL |
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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **SCHOOL NARRATIVE CONTINUED** |

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| NOT TO EXCEED 500 WORDS TOTAL |
| USER COMMENTS: |
| TEACHERS: |
| STUDENTS: |
| COMMUNITY: |

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **PHOTO / PROJECT INFORMATION**  **RELEASE FORM** |

Name of Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupancy Date, if applicable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CEFPI has our permission to:

\_\_\_\_\_ Send photos electronically to jury members (required for entry).

\_\_\_\_\_ Display photos in the award winners’ area of the website, if selected as a finalist.

\_\_\_\_\_ Display photos on other sections of the website as representative CEFPI projects.

\_\_\_\_\_ Print photos in CEFPI newsletters.

\_\_\_\_\_ Print photos on CEFPI marketing materials (brochures, awards, calls for entry, etc.).

\_\_\_\_\_ Print photos and project details in the CEFPI Design Portfolio,

Please Note: CEFPI maintains an in-house archive of school designs as part of its research library. Your information will be entered and recorded as one of those designs.

Firm/Authority\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Photographers Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsible Party/Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Release \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Note:**

**It is the Applicant’s responsibility to ensure the Photographers credit is clearly visible in the bottom right hand corner of all digital images.**

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **PROJECT PLANS AND PHOTOS** |

**Please insert images here. Insert additional pages if required.**

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|  | **2015 CEFPI AUSTRALASIA AWARDS**  **WEBSITE INFORMATION** |

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| In order for your project to be placed on the CEFPI Australia website, please complete the form on the CEFPI website  <http://cefpi.org.au/about/updating/award-form>  This requires the following information: |
| Project Name: |
| Awards Category: |
| Project Address |
| Project Architect |
| Submitter (if different from Project Architect) |
| Project Cost |
| Project Summary: (no more than 50 words) |
| Project Description: (no more than 350 words – combine applicant & school narrative) |
| Project Images  Up to 5 photos can be uploaded for possible use of the website.  These must be .jpg files.  Images should be supplied in **landscape** format. where possible  Ideal images size is **1200 x 800 pixels (width x height) at 72 dpi resolution**  Images must indicate Photographer credit in bottom right hand corner |
| Photographer Credit |